



County of San Bernardino
Department of Public Works
Solid Waste Management Division
DISASTER DEBRIS MANAGEMENT PROGRAM



November 16, 2007

Dear Property Owner:

The County of San Bernardino has developed a Disaster Debris Management Program to assist homeowners in cleaning up fire debris for fire-impacted properties. Currently the County is in the process of surveying and removing any Household Hazardous Waste and Asbestos from burned properties. Those who participate in the County's Program will receive the following services that will be paid by your insurance coverage or governmental funds.

- Removal and disposal of all fire debris including foundations
- Removal and disposal of burned vehicles
- Removal of Hazard Trees
- Issuance of demolition permit

HOW TO APPLY FOR THE FIRE DEBRIS CLEANUP PROGRAM

Enclosed with this letter are the **Right of Entry Form** and **Demolition Permit Application**. These forms must be completed to participate in the Program. Please fill out the forms, sign and return them to the County of San Bernardino (either by hand delivery to the Debris Removal Center at 2677 Whispering Pines Drive, Running Springs, Ca. or the Building and Safety Office at 26010 State Highway 189, Twin Peaks, Ca. 92391 or via mail to program coordinator Suzan Garrido at Solid Waste Management Division, 222 W. Hospitality Lane, 2nd Floor, San Bernardino, CA 92415-0017) as soon as possible. Copies of the forms can also be downloaded from the Solid Waste Management Division website at www.sbcounty.gov/wsd. *The County is anticipates hiring cleanup contractors for your area on December 4th. Please complete the Right of Entry and Demolition Permit Application forms and submit to the Solid Waste Management Division promptly. The contractors are not allowed to clean up your property until the forms are returned to the County.*

RIGHT OF ENTRY FORM

The Right of Entry Form is a contract between the property owner and the County.

The County will provide the following services pursuant to the Contract:

1. Provide burned vehicle documentation and removal
2. Removal of all fire debris including foundations, except for retaining walls or portions of foundations that are retaining over 12" of soil
3. Soil sampling to verify the level of debris removal completed
4. Hazard tree removal
5. Erosion control

RIGHT OF ENTRY FORM (Con't)

The property owner will provide the County:

1. The right to enter the property to perform the removal services listed above;
2. Provide homeowners insurance information and agree to pay the County that portion of insurance proceeds received for debris removal services, up to the actual costs. If the insurance proceeds for debris removal that the owner pays the County exceeds the actual cost of removal from your property the excess will be refunded to the property owner;
3. The property owner will hold harmless government agencies assisting in the debris cleanup;
4. The property owner will provide the County with a Notice of Hazards (See Section 9 of Right of Entry Permit) including utilities, underground facilities, chemical tanks, firearms and other hazardous substances on the property, to allow the County to safely remove debris; and
5. The property owner will provide the County with Special Requests and Instructions, in writing, regarding items the property owner wants protected, as well as information about difficult or special access to the property.

Please be sure to fill out all blanks in the Right of Entry Permit (there are places to fill in, initial or sign on every page of the document).

DEMOLITION PERMIT APPLICATION

The Demolition Permit is required by County Building and Safety to ensure that the property is left in a safe condition after debris removal. It also indicates that the property is ready for new construction pending a building permit. The County will accept and process your application for you at no expense.

Instructions to fill out the Demolition Permit application pages

Please fill out **the top half only of** the Building Permit Fee Waiver Request. If you are joining the program, on the other form (8 1/2" x 14") that has the LICENSED CONTRACTOR'S DECLARATION at the top, (1) fill out the OWNER-BUILDER DECLARATION by marking the second box then date and sign that section and (2) fill out the WORKER'S COMPENSATION DECLARATION by marking the third box, dating and signing and (3) **sign the very bottom of the form.**

If you are not joining the program, on the 8 1/2" x 14" form that has the LICENSED CONTRACTOR'S DECLARATION at the top, (1) fill out the OWNER-BUILDER DECLARATION by marking the **first or second** box then date and sign that section and (2) fill out the WORKER'S COMPENSATION DECLARATION by marking the third box, dating and signing and (3) **sign the very bottom of the form.**

REMOVAL OF HAZARDOUS MATERIALS INCLUDING ASBESTOS

It is important to note that the County's landfills are prohibited by law from accepting any hazardous waste, including asbestos, and must reject any privately-hauled fire debris that has not been certified to be free of same (including asbestos). Therefore, the County will first provide hazardous waste abatement to insure public health and safety during the cleanup process.

The County has begun a hazardous waste assessment on private properties. Hazardous waste, such as asbestos, is commonly found in building materials for buildings constructed prior to 1984. Asbestos is a carcinogen that has been known to cause lung cancer. Because of its fire-resistant fibers, airborne asbestos is a primary concern in the fire ash and debris. Therefore, the County will provide assessment and abatement for this substance as well as other hazardous material.

BURNED VEHICLE REMOVAL

The County will remove burned vehicles. The property owner may either register with the County Disaster Debris Management Program for this service, or contact Gregg Rice, Code Enforcement at (909-387-3107). Legal forms are required if the homeowner elects to dispose of vehicles themselves.

TEMPORARY USE PERMIT

A **Temporary Use Permit** is required if a motorhome or other temporary residence is to be placed on the property. This permit is the responsibility of the property owner to obtain. Please contact the Building and Safety Division Office at 26010 State Highway 189, Twin Peaks, Ca. 92391, telephone number (909) 336-0640.

PLEASE NOTE: If you elect NOT to participate in the program, it is the property owner's responsibility as required by law, to perform appropriate debris removal and abatement and to bear costs of same. A demolition Permit issued by the Building and Safety Division is required. Disposal of debris which has not been cleared by the Solid Waste Management Division for Hazardous Waste Clearance and Asbestos Clearance cannot be accepted at any of the County Sanitary Landfills. (Please contact SWMD {909-386-8759} for instructions on how to get the clearances.) It is suggested that you consult with independent legal counsel regarding a property owner's responsibility for removal of public nuisances.

The County is dedicated to providing the highest possible quality service during this time. Therefore **all property owners are strongly encouraged to register with the Disaster Debris Management Program** to receive full benefits. Please contact our Debris Coordinator, Suzan Garrido at (909) 386-8759 if you have any questions or desire more information.

Sincerely,



PETER H. WULFMAN, P.E., Division Manager
Department of Public Works-Solid Waste Management Division
Lead Agency for County of San Bernardino Debris Management Program